<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>2 Wed</td>
<td></td>
<td>College and Graduate Programs deadline for submission of hard copy of final marks and comprehensive exam results for 2nd semester SY 07-08 to the Registrar’s Office</td>
</tr>
<tr>
<td>4 Fri</td>
<td></td>
<td>College and Graduate Programs deadline for on-line submission of 2nd semester SY07-08 final marks to the Registrar’s Office</td>
</tr>
<tr>
<td>5 Sat</td>
<td></td>
<td>Electronic release of undergraduate students’ final marks for 2nd semester SY07-08 on AISIS</td>
</tr>
<tr>
<td>5 Sat</td>
<td></td>
<td>Graduate programs’ entrance exams for 1st semester SY08-09 (Testing Date 1)</td>
</tr>
<tr>
<td>7 Mon</td>
<td></td>
<td>Araw ng Kagitingan (Monday nearest April 9) Non-Working Day (Regular Holiday)</td>
</tr>
<tr>
<td>8 Mon</td>
<td></td>
<td>Distribution of Administrators’ Activity Report Forms</td>
</tr>
<tr>
<td>10 Thu</td>
<td></td>
<td>Distribution of graduate students’ final marks for 2nd semester SY07-08 and registration forms for Summer 2008</td>
</tr>
<tr>
<td>10 Thu</td>
<td></td>
<td>Deadline for submission of unbound copies of revised theses to the Office of the Associate Dean for Graduate Programs (ADGP) for 2nd semester SY 07-08</td>
</tr>
<tr>
<td>10-12 Thu-Sat</td>
<td>(Sat 8am-12nn)</td>
<td>Summer 2008 registration period for college and graduate programs (Detailed schedule to be provided by Registrar’s Office.)</td>
</tr>
<tr>
<td>10-19 Thu-Sat</td>
<td>(Sat 8am-12nn)</td>
<td>College students’ may obtain load revision forms from the Cashier’s Office for a. addition/change of subject(s) b. change of section c. change of status from audit to credit</td>
</tr>
<tr>
<td>10-19 Thu-Sat</td>
<td></td>
<td>Graduate students’ may obtain load revision forms from the Cashier’s Office for a. addition/change of subject(s) b. change of status from audit to credit</td>
</tr>
<tr>
<td>12 Sat</td>
<td></td>
<td>First class list downloading day by each department/program Deadline for submission of accomplished Administrators’ Activity Report forms by LS administrators</td>
</tr>
<tr>
<td>14 Mon</td>
<td></td>
<td>Summer 2008 classes begin</td>
</tr>
<tr>
<td>14 Mon</td>
<td></td>
<td>Deadline of submission of summary of FINAL part-time teaching load for Summer (for May 15 payday), by Deans’ Offices to Personnel Office and VP’s Office</td>
</tr>
<tr>
<td>14-16 Mon-Wed</td>
<td></td>
<td>Late registration (with fine) for college and graduate programs</td>
</tr>
<tr>
<td>15 Tue</td>
<td></td>
<td>Deadline for submission of summary of estimated part-time teaching load for Summer 2008 (for April 30 pay day), by Deans’ Offices to Personnel Office and VP’s Office</td>
</tr>
<tr>
<td>16 Wed</td>
<td></td>
<td>Second class list downloading day by each department/program (The final class list will be provided by the Registrar’s Office after the end of load revision period.)</td>
</tr>
<tr>
<td>16 Wed</td>
<td></td>
<td>LS Administrators’ Meeting Faura AVR, 4:30 – 6:00 pm</td>
</tr>
<tr>
<td>18 Fri</td>
<td></td>
<td>Deadline for submission of hiring papers of new/re-hired full-time and part-time faculty for 1st semester, by departments/programs to the Deans’ Offices</td>
</tr>
<tr>
<td>19 Sat</td>
<td></td>
<td>Graduate programs’ entrance exams for Sem I SY08-09 (Testing Date 2)</td>
</tr>
<tr>
<td>22 Tue</td>
<td></td>
<td>Graduate students’ deadline for submission to the Registrar’s Office of completed load revision forms for a. addition/change of subject(s) b. change of status from audit to credit</td>
</tr>
<tr>
<td>22 Tue</td>
<td></td>
<td>College students’ deadline for submission to the Registrar’s Office of completed load revision forms for a. addition/change of subject(s) b. change of section c. change of status from audit to credit</td>
</tr>
<tr>
<td>22-June 6</td>
<td></td>
<td>JGSOM Entrepreneurial Academy</td>
</tr>
<tr>
<td>25 Fri</td>
<td></td>
<td>Graduate programs’ entrance exams for 1st semester SY08-09 (Testing Date 3)</td>
</tr>
</tbody>
</table>
APRIL

26 Sat Deadline for submission of hiring papers of new/rehired full-time and part-time faculty for 1st semester, by Deans’ Offices to the VP’s Office

26 Sat Graduate students’ deadline for submission of completed load revision forms for shifting/changing programs to the Registrar’s Office

26 Sat Deadline for updating of Individual Program of Study (IPS) for 1st semester SY 08-09

MAY

1 Thu Labor Day
Regular (non-working) Holiday

2 Fri Graduate students’ general deadline for submission of applications for admission to graduate programs for 1st semester SY 08-09 (some depts./programs have earlier/later deadlines)

2 & 9 Fri & Fri Graduate programs deadline for submission of comprehensive exam questions to the Office of the Associate Dean for Graduate Programs

3 Mon Board of Trustees Meeting

3 Sat Graduate programs’ entrance exams for 1st semester SY08-09 (Testing Date 4)

3 & 10 Sat & Sat Graduate students’ comprehensive exams for MA/MS & PhD degrees, 8:00am-12:00nn

5 Mon Submission of accomplished Administrator’s Activity Report Forms

7 Wed LS Administrators’ Meeting
Faura AVR, 4:30 – 6:00 pm

12-17 Mon-Sat Department secretaries administer to all full-time and part-time faculty members the Students’ Evaluation of Faculty Form

15 Thu Deadline for submission by departments/programs to the Deans’ Offices for Summer 2008:
   a. technical, administrative and other load
   b. full-time faculty teaching load
   c. faculty consultation/staff office hours
   d. waiver requests

15 Deadline for submission of requests for permission to teach outside LS for 1st semester SY 08-09, by departments/programs to the Deans’ Offices

16 Fri LS Administrators’ R & R

17 Sat College students’ deadline for obtaining load revision forms from the Cashier’s Office for
   8am-12nn
   a. withdrawal from a subject(s)
   b. change of status from credit to audit

17 Sat Graduate students’ deadline for obtaining load revision forms from the Cashier’s Office for
   8am-12nn
   a. withdrawal from a subject(s)
   b. change of status from credit to audit

19 Mon Distribution of Administrator’s Evaluation Forms to assigned raters

20 Tue College students’ deadline for submission of load revision forms (obtained May 17th) to Registrar’s Office:
   a. withdrawal from a subject(s)
   b. change of status from credit to audit

20 Tue Graduate students’ deadline for submission of load revision forms (obtained May 17th) to Registrar’s Office:
   a. withdrawal from a subject(s)
   b. change of status from credit to audit

22-24 Thurs-Sat Final examination days: college and graduate programs

24 Sat End of Summer 2008 classes
ATENEO DE MANILA UNIVERSITY
Loyola Schools
Complete Academic Calendar, School Year 2008-2009

MAY

28 Wed College and graduate programs deadline for hard copy and on-line submission of final marks for Summer 2008 and comprehensive exam results submission to the Registrar’s Office

28 Wed Electronic release of undergraduate students’ final marks for Summer 2008 on AISIS

29-31 Thu-Sat Internet enlistment period for undergraduate students for 1st semester SY08-09

29-June 1 Thu - Sun Faculty, Administrators & Professionals Retreats

29 Thu Seniors Internet Enlistment
(Students should log on to aisisonline.ateneo.edu for complete information on batch registration schedules as well as procedures for account activation, enlistment, hold order, and assessment.)

30 Fri Juniors Internet Enlistment
(Students should log on to aisisonline.ateneo.edu for complete information on batch registration schedules as well as procedures for account activation, enlistment, hold order, and assessment.)

31 Sat Sophomores Internet Enlistment
(Students should log on to aisisonline.ateneo.edu for complete information on batch registration schedules as well as procedures for account activation, enlistment, hold order, and assessment.)

31 Sat Deadline for submission of the following reports for Summer, by Deans’ Offices to the VP’s Office:
   a. summary of technical, administrative and other load
   b. summary of full-time faculty teaching load

31 Sat Deadline for submission of requests for permission to teach outside LS for 1st semester SY 08-09, by Deans’ Offices to VP’s Office

31 Sat Deadline for submission of unbound copies of revised theses for Summer 2008 to the Office of the Associate Dean for Graduate Programs

FIRST SEMESTER
JUNE

TBA Freshman resident students’ Orientation Seminar

TBA Dorm freshmen tour of Manila

TBA Freshman dormers and parents welcome program Escaler Hall, SEC

TBA Dorm Council Formation Seminar

2 Mon Submission of accomplished Administrator’s Evaluation Forms by assigned raters

2 Mon Graduate students’ distribution by the Registrar’s Office of final marks for Summer 2008 and registration forms for 1st semester SY08-09

2-5 Mon-Thu Teacher Formation Institute (TFI)

2-7 Mon-Sat (Sat 8am-12nn) Graduate students may obtain load revision forms from the Cashier’s Office for
   a. addition/change of subject(s)
   b. change of status from audit to credit

2-7 Mon-Sat (Sat 8am-12nn) College students may obtain load revision forms from the Cashier’s Office for
   a. change of concentration
   b. change/addition of subject(s)
   c. change of section
   d. change of status from credit to audit

3-7 Tue-Sat (Sat 8am-12nn) Registration period for college and graduate programs
   (Detailed schedule to be provided by the Registrar’s Office)

4 Wed LS Administrators’ Meeting
   Faura AVR, 4:30 – 6:00 pm

5 Thu SOSS Freshman Orientation Night

5-7 Thu-Sat Freshman ORSEM (Orientation Seminar)

6 Fri SOH, JGSOM and SOSE Freshman Orientation Night

7 Sat First class list downloading day by each department/program

8 Sun Non-teaching staff Family Day
### June

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<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>9</td>
<td>Mon</td>
<td>Araw ng Kalayaan (Monday nearest June 12) Regular (non-working) Holiday</td>
</tr>
<tr>
<td>10</td>
<td>Tue</td>
<td>First Semester classes begin</td>
</tr>
<tr>
<td>10</td>
<td>Tue</td>
<td>Start of issuance of freshman and transfer application forms for SY 2009-2010, by Office of Admission and Aid</td>
</tr>
<tr>
<td>10-12</td>
<td>Tue-Thu</td>
<td>Late registration (with fine) for college students</td>
</tr>
<tr>
<td>12</td>
<td>Tue</td>
<td>Mass of the Holy Spirit Church of the Gesù, 9:00 am</td>
</tr>
<tr>
<td>12</td>
<td>Thu</td>
<td>Deadline for submission of estimated summary of part-time teaching load for 1st semester (for June 30 pay day), by Deans’ Offices to Personnel Office and VP’s Office</td>
</tr>
</tbody>
</table>
| 12   | Thu | College students’ deadline for submission of completed load revision forms to the Registrar’s Office:  
  a. change of concentration  
  b. change/addition of subject(s)  
  c. change of section  
  d. change of status from credit to audit |
| 12-14| Thu-Sat | Late registration (with fine) for graduate students  
(Sat 8am-12nn) |
| 14   | Sat | Second class list downloading day by each department/program  
(The final class list will be provided by the Registrar’s Office after the load revision period.) |
| 16   | Mon | Deadline for online submission of waiver requests for the 1st semester, by departments/programs to the Deans’ Offices |
| 18   | Wed | Deadline for submission of AIFIS-generated summary of FINAL part-time teaching load for 1st semester (for July 15 payday), by departments/programs to Deans’ Offices |
| 18   | Wed | Deans’ Council Meetings  
4:30-6:00 pm |
| 20   | Fri | First Semester Faculty Day  
Leong Hall Auditorium, 8am-5pm  
w/ Mass at College Chapel, 7:30am |
| 21   | Sat | Upperclassmen Parents’ Forum (c/o ASPAC) |
| 21   | Sat | Graduate students’ deadline for submission of completed load revision forms to the Registrar’s Office:  
  a. addition/change of subject(s)  
  b. change of status from audit to credit |
| 23   | Mon | Deadline for submission of AIFIS-generated summary of FINAL part-time teaching load for 1st semester (for July 15 payday), by Deans’ Offices to Personnel Office & VP’s Office |
| 25   | Wed | Deadline for submission of the following AIFIS-generated reports for the 1st semester, by departments/programs to the Deans’ Offices:  
  a. technical, administrative, and other load  
  b. full-time faculty teaching load |
| 25   | Wed | Deadline for submission of faculty consultation/staff office hours for the 1st semester, by departments/programs to the Deans’ Offices |
| 27   | Fri | University Cheer Rally (Big Blue Eagle Cheer Rally)  
Blue Eagle Gym, 4:30 pm |
JULY

TBA Ayala Young Leader’s Congress: Search for Ateneo Student Representative
TBA 15th Family Business Breakfast Roundtable
TBA MVP Annual Leadership Forum

1 Tue Deadline for submission of requests to hire part-time faulty from UP-DLSU Systems for 2nd semester, by departments/programs to Deans’ Offices
1 Tue Deadline for submission of SY 2007-2008 Sabbatical Reports, by faculty to the Deans’ Offices
2 Wed LS Administrators’ Meeting
Faura AVR, 4:30 – 6:00 pm

5 Sat Deadline for submission of the following AIFIS-generated reports for the 1st semester, by Deans’ Offices to the VP’s Office:
   a. summary of technical, administrative, and other load
   b. summary of full-time faculty teaching load

7 Mon Unit Administrators’ Meeting
SDC Conference Hall, 11:30 am to 2:00 pm

7 Mon Alternative Class Program (ACP)/Integrated Non-Academic Formation (INAF) Day

9 Wed School Forum
Escalaer Hall, 4:30 – 6:00 pm

11 & 12 Fri & Sat LS Leadership Development Workshop
E. Lopez Center, Antipolo

11 & 12 Fr & Sat ISEW for new LS non-teaching personnel (c/o OMIOD)

12 Sat ORSEM for Graduate Students

12 Sat Deadline for submission of budget requests for new equipment and major improvement for SY 2009-2010, by departments/programs to the Deans’ Offices

12 Sat Deadline for submission of budget requests for new equipment and major improvement for SY2009-2010, by Physical Education and administrative offices to the VP’s Office

12 Sat Deadline for submission of final examinations data for 2nd semester SY 08-09 by departments/programs to the Registrar’s Office:
   a. list of subjects with final exam endorsed by chair/director, approved by Dean
   b. list of subjects without final exams, endorsed by the chair/director, approved by Dean
   c. list of subjects, with oral exams/take-home exams, endorsed by the chair/director, approved by Dean
   d. list of final exams requiring more than two (2) hours to be scheduled during the regular exam week, endorsed by the chair/director, approved by Dean
   e. list of subjects with final exams outside regular exam week, endorsed by chair/director, approved by Dean

12 Sat Deadline for submission of freshmen and sophomores course scheduling data for 2nd semester SY 08-09 - departments/programs to the Registrar’s Office

15 Tue Special Academic Convocation
Irwin Theater, 3:00 pm

15 Tue Deadline for submission of consolidated requests to hire part-time faulty from UP-DLSU Systems for 2nd semester, by Deans’ Offices to VP’s Office

16 Wed College students’ deadline for obtaining load revision forms from the Cashier’s Office for withdrawal from a course with permission

16 Wed Graduate students’ deadline for obtaining load revision forms from the Cashier’s Office for
   a. withdrawal from a subject(s)
   b. change of status from to credit to audit

16 Wed Deans’ Council Meetings
4:30 – 6:00 pm
JULY

19 Sat 8am-12nn College deadline for submission of load revision forms (obtained July 16th) to the Registrar’s Office: withdrawal from a course w/ permission

19 Sat 8am-12nn Graduate students’ deadline for submission of load revision forms (obtained July 16th) to the Registrar’s Office:
   a. withdrawal from a subject(s)
   b. change of status from credit to audit

21 Mon Deadline for submission by departments/programs to the Dean’s Office:
   a. 3 senior evaluators for new full-time faculty
   b. full-time faculty choice of peer evaluators

23 Wed School Council Meeting
   Faura AVR, 4:30 pm

25 Friday Deadline for submission of Schools’ consolidated budget requests for new equipment and major improvement for SY 2009-2010, by Deans’ Offices to VP’s Office

26 Sat 8am-12nn SOSE Symposium on Safety & Hazards
   Escaler Hall

26 Sat SOSE First Aid Seminar
   Faura AVR, 1:00pm – 5:00pm

30 Wed Deadline for submission of faculty contracts that will not be renewed effective 1 Nov 2008, by departments/programs to the Deans’ Offices

30 Wed Mass, Procession & Prayer Concert of the Solemnity of St. Ignatius of Loyola
   5:30pm, Church of the Gesù and Bellarmine Field

31 Thu Feast of St. Ignatius of Loyola
   (non-working) School Holiday

AUGUST

TBA CERSA IAC Opening

TBA SOH “Buwan ng Wika at Kultura” and “Sagala ng mga Sikat” Festivities

TBA JGSOM Business Leadership Lecture Series for Students

TBA JGSOM 8th Business Leadership Forum

TBA SOSE Science and Society Lecture Series

2 Sat Board of Trustees Meeting

2 Sat Deadline for submission of budget requests for supplies and expenses, and new positions for SY 2009-2010, by departments/programs to the Deans’ Offices

2 Sat Deadline for submission of budget requests for supplies and expenses, and new positions for SY 2009-2010, by Physical Education and administrative offices to the VP’s Office

4 Mon Deadline for submission of faculty contracts that will not be renewed effective 1 Nov 2008, by Deans’ Offices to VP’s Office

6 Wed LS Administrators’ Meeting
   Faura AVR, 4:30-6:00 pm

8 & 9 Fri & Sat Agenda for Hope Workshop for Core Members/ Writers

13 Wed School Forum
   Escaler Hall, 4:30 – 6:00 pm

13 Wed Deadline for hard copy and on-line submission of freshman and transfer students’ advisory marks for Sem 1 SY 08-09 – departments/programs to the Registrar’s Office

15 Fri Deadline of submission of freshman application forms for SY 2009-2010

15 Fri Deadline for submission of Schools’ consolidated budget requests for supplies and expenses, and new positions for SY 2009-2010 - the Deans’ Offices to VP’s Office
AUGUST

18 Mon Ninoy Aquino Day (Monday nearest August 21)
   Special (non-working) Day
19 Tue Quezon City Day
   Special (non-working) Day
20 Wed Deans’ Council Meetings
   4:30 – 6:00 pm
20 Wed Deadline for submission of upperclassmen and graduate course scheduling data for 2nd semester SY 08-09, by departments/programs to the Registrar’s Office
20 Wed Distribution of freshmen and transfer students’ advisory marks for 1st semester
22 Fri Deadline for submission of Faculty Development Grant applications for 2nd semester, by departments/programs to the Deans’ Offices
25 Mon National Heroes Day (Last Monday of August)
   Special (non-working) Day
27 Wed School Council Meeting
   Faura AVR, 4:30 – 6:00 pm
29 Fri Deadline for submission of Faculty Development Grant applications for 2nd semester, by Deans’ Offices to the VP’s Office

SEPTEMBER

TBA Seniors’ Discernment Retreat
TBA Hitachi Young Leader’s Initiative: Search for Ateneo Student Representative
TBA Evening Prayer in honor of Our Lady’s Nativity
TBA Living Rosary in honor of Our Lady’s Nativity
TBA Cervini & Eliazo Dorm Open House
1 Monday Graduate Programs Committee Meeting
   ADGP Meeting Room, Kostka Hall, 3:30-5:00pm
3 Wed LS Administrators’ Meeting
   Faura AVR, 4:30 – 6:00pm
5 & 12 Graduate programs deadline for submission of comprehensive exam questions to the Office of the Associate Dean for Graduate Programs
6 Saturday Graduate programs’ entrance exams for 2nd semester SY08-09 (Testing Date 2)
6 & 13 Sat & Sun Graduate students’ comprehensive exams for MA/MS and PhD degrees
8 Mon Unit Administrators’ Meeting
   SDC Conference Hall, 11:30 am to 2:00 pm
8 Mon Deadline for submission of hiring papers of new/re-hired full-time and part-time faculty for 2nd semester, by departments/programs to the Deans’ Offices
8 Mon SOSE Faculty Symposium
   4:30 – 6:00pm, PCI Bank Lecture Hall
8 Mon Lecture by Prof. Antonio Hila on the life and music of Puccini (c/o IS Dept.)
   4:30pm, Venue: TBA
8-15 Mon-Mon JGSOM Week
10 Wed School Forum
   Escaler Hall, 4:30 – 6:00pm
13 Sat Ateneo Schools Parents Council (ASPAC) Forum on Academic Concerns
13 Sat Deadline for updating Individual Program of Study (IPS) for Sem II SY 08-09
13 Ateneo College Entrance Test (ACET) for SY2009-2010 for Provincial Testing Centers
13 & 14 Sat & Sun Ateneo College Entrance Test (ACET) for SY2009-2010 for Metro Manila test site
## SEPTEMBER

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<tr>
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<tbody>
<tr>
<td>15</td>
<td>Mon</td>
<td>Deadline for submission of hiring papers of new/re-hired full-time and part-time faculty for 2nd semester, by Deans’ Offices to VP’s Office</td>
</tr>
<tr>
<td>15</td>
<td>Mon</td>
<td>Arias and duets from the operas of Puccini (c/o IS Dept.) 4:30pm, Venue: TBA</td>
</tr>
<tr>
<td>17</td>
<td>Wed</td>
<td>Deans’ Council Meetings 4:30 – 6:00pm</td>
</tr>
<tr>
<td>19</td>
<td>Fri</td>
<td>Deadline for submission of requests for permission to teach outside LS during Sem II SY 08-09 - faculty to the Deans’ Offices</td>
</tr>
<tr>
<td>20</td>
<td>Sat</td>
<td>Graduate programs’ entrance exams for 2nd semester SY08-09 (Testing Date 3)</td>
</tr>
<tr>
<td>24</td>
<td>Wed</td>
<td>School Council Meeting Faura AVR, 4:30 – 6:00pm</td>
</tr>
<tr>
<td>26</td>
<td>Fri</td>
<td>Graduate programs’ entrance exams for 2nd semester SY08-09 (Testing Date 4)</td>
</tr>
<tr>
<td>29 – 4</td>
<td>Mon-Sat</td>
<td>Department secretaries administer to all full-time and part-time faculty members the Form for Students’ Evaluation of Faculty</td>
</tr>
<tr>
<td>29 – 4</td>
<td>Mon-Sat</td>
<td>Reproduction of final exam questions for college and graduate programs</td>
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## OCTOBER

<table>
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<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>1</td>
<td>LS Administrators’ Meeting Faura AVR, 4:30 – 6:00pm</td>
</tr>
<tr>
<td>6-11</td>
<td>Final examination week for college and graduate students</td>
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<tr>
<td>10-12</td>
<td>Maintenance Staff Retreat</td>
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<tr>
<td>11</td>
<td>Last day of the first semester</td>
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<tr>
<td>13</td>
<td>Distribution of Annual Faculty Activity Report forms for the period November 2007 to October 2008, by VP’s Office to full-time faculty members</td>
</tr>
<tr>
<td>13 - 8 Nov</td>
<td>Semestral break for faculty and students</td>
</tr>
<tr>
<td>15</td>
<td>Deans’ Council Meetings 4:30-6:00pm</td>
</tr>
<tr>
<td>15</td>
<td>College and graduate programs deadline for submission of hard copy of 1st semester final marks and comprehensive exam results to the Registrar’s Office</td>
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<tr>
<td>17-19</td>
<td>Office Staff Retreat</td>
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<td>18</td>
<td>Graduate students’ deadline for submission of unbound copies of revised theses for 1st semester SY08-09 to the Office of the Associate Dean for Graduate Programs</td>
</tr>
<tr>
<td>19</td>
<td>College and Graduate programs deadline for on-line submission of 1st semester final marks and comprehensive exam results to the Registrar’s Office</td>
</tr>
<tr>
<td>20</td>
<td>Deadline for online grades posting by Department Chairs</td>
</tr>
<tr>
<td>21</td>
<td>Electronic release of undergraduate students’ final marks for 1st semester SY08-09 on AISIS</td>
</tr>
<tr>
<td>23-26</td>
<td>LS faculty rest and recreation</td>
</tr>
<tr>
<td>29</td>
<td>Seniors internet enlistment for 2nd semester SY08-09</td>
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<tr>
<td>30</td>
<td>Juniors internet enlistment for 2nd semester SY08-09</td>
</tr>
<tr>
<td>31</td>
<td>Deadline for submission of SY2008-2009 mid-year Sabbatical Reports, by faculty to the Deans’ Offices</td>
</tr>
</tbody>
</table>
Second Semester

NOVEMBER

TBA Colloquium on Solidarity for Teaching
TBA ISEW for new faculty (c/o OMIOD)
TBA Search for Order of the Knights of Rizal Model Student
TBA JGSOM Business Leadership Lecture Series for Students
TBA 9th JGSOM Business Leadership Forum
TBA JGSOM Sportsfest
TBA JGSOM Second Semester General Faculty Meeting

1 Sat All Saints Day
   Special (non-working) Day

3 Mon Distribution of 1st semester final marks and 2nd semester SY 08-09 registration forms for graduate students by the Registrar's Office

3 Mon Sophomores internet enlistment for 2nd semester SY08-09

4 Tue Freshmen internet enlistment for 2nd semester SY08-09

3-8 Mon-Sat College students may obtain load revision forms from the Cashier’s Office for
   Sat 8am-12nn
   a. addition/change of subject(s)
   b. change of section
   c. change of status from audit to credit

3-8 Mon-Sat Graduate students may obtain load revision forms from the Cashier's Office of the
   Sat 8am-12nn
   Director for Graduate Services (8:00am to 12:00nn) for
   a. addition/change of subject(s)
   b. change of status from audit to credit

5 Wed LS Administrators’ Meeting
   Faura AVR, 4:30 – 6:00pm

6-8 Mon-Sat Registration period for college and graduate programs for 2nd semester SY08-09
   (Details to be provided by the Registrar's Office)

6 Thu Graduate Programs Committee Meeting
   ADGP Meeting Room, Kostka Hall, 3:30-5:00pm

8 Sat First class list downloading day by each department/program

10 Mon Second Semester classes begin

10 Mon Deadline for submission of accomplished Annual Faculty Activity Reports (three copies), by full-time faculty members to chairs/directors

10-12 Mon-Wed Late registration (with fine) for college students

12 Wed Deadline for submission of summary of part-time teaching load for 1st semester (for
   (tentative) November 30 pay day), by Deans’ Offices to Personnel Office and VP’s Office of

13-15 Thu-Sat Late Registration (with fine) for graduate students

14 Fri Second Semester Faculty Day
   Escaler Hall, 7:30am – 1:00pm
   and
   Agenda for Hope Symposia
   1:00-4:00pm

15 Sat Second class list downloading day by each department/program (The final class list will be provided by the Registrar's Office after the load revision period.)

15 Sat (8am-12nn) College students’ deadline for submission to the Registrar’s Office of completed load revision forms for
   a. addition/change of subject(s)
   b. change of section
   c. change of status from audit to credit

17 Mon Unit Administrators’ Meeting
   SDC Conference Hall, 11:30am-2:00pm
NOVEMBER

17 Mon Deadline for submission of collated Faculty Activity Report forms of full-time faculty members, by chairs/directors to Dean’s Offices

17 Mon Start of ACET Registration of Transfer Applicants

19 Wed Deans’ Council Meetings
   4:30 – 6:00pm

20 Thui University Service Awards
   HS Covered Courts

21 Fri Presidential Luncheon for University Service Awardees

22 Sat Board of Trustees Meeting

22 Sat Deadline for submission of Summer 2009 course scheduling data departments/programs to the Registrar’s Office

22 Sat Graduate students’ deadline for submission of completed load revision forms to the Registrar’s Office:
   a. addition/change of subject(s)
   b. change of status from audit to credit

22 Sat SOSE Student Research Symposium for Undergraduate/Graduate Student
   Escaler Hall, SEC

24 Mon Deadline for submission of the following AIFIS-generated reports for 2nd semester, by departments/programs to Deans’:
   a. technical, administrative, and other load
   b. full-time faculty teaching load

24 Mon Deadline for submission of faculty consultation/staff office hours for 2nd semester, by departments/programs to Deans’

25 Tue Annual University Awards for Excellence
   High School Covered Courts, 6:00pm

DECEMBER

TBA CERSA Christmas Party

TBA CERSA-AFORS Week (Pasalubong Festival & Residence Halls Anniversary) & Dorm Alumni Homecoming

TBA Dorm Family Day

1 Mon Bonifacio Day (Monday nearest November 30)
   Regular (non-working) Holiday

2 Tue Deadline for submission of requests to hire part-time faculty from UP-DLSU Systems effective 1 April, by departments/programs to Deans’ Offices

2 Tue Deadline for submission of three (3) senior faculty evaluators for new full-time faculty members for Sem II, by departments/programs to Deans’ Offices

3 Wed LS Administrators’ Meeting
   Faura AVR, 4:30-6:00pm

5 Fri Deadline for submission of consolidated requests to hire part-time faculty from UP-DLSU Systems for Summer, by Deans’ Offices to VP’s Office

5 Fri Mass in honor of the Immaculate Conception of the Blessed Virgin Mary
   Church of the Gesu, 11:30am

5 Fri ASPAC’s Parangal at Pasasalamat

6 Sat Alumni Homecoming

8 Mon Solemnity of the Immaculate Conception
   (non-working) School Holiday

9 Tue Distribution of Annual Faculty Evaluation Forms, together with accomplished Annual Faculty Activity Reports and results of the Student Evaluation of Faculty tabulated by the MIS Office, by Deans’ Offices to peer faculty evaluators
DECEMBER

9 Tue College students' deadline for obtaining load revision forms from the Cashier's Office for
   a. withdrawal from a course with permission
   b. change of status from credit to audit

9 Tue Graduate students' deadline for obtaining load revision forms from the Cashier's Office for
   a. withdrawal from a subject(s)
   b. change of status from credit to audit

10 Wed 149th Anniversary Mass and Celebration
        Church of the Gesù, 5:30pm

12 Fri Deadline for submission of the following AIFIS-generated reports for the 2nd semester, by Deans' Offices to VP's Office:
   a. summary of technical, administrative, and other load
   b. summary of full-time faculty teaching load

12 Fri College students' deadline for submission of completed load revision forms (obtained Dec. 9th) to the Registrar's Office: withdrawal from a course with permission

12 Fri Graduate students' deadline for submission of completed load revision forms (obtained Dec. 9th) to the Registrar's Office:
   a. withdrawal from a subject(s)
   b. change of status from credit to audit

13 Sat Deadline of faculty with senior classes for
   a. submission to the Registrar's Office of the lists of subjects with final exams/without final exams/with orals/with take-home exams, endorsed by the Dean, approved by VP
   b. submission to the Registrar's Office of the list of final exams requiring more than 2 hours (to be scheduled during the regular senior exam week)

16 Tue Loyola Schools Christmas Mass and Fellowship
        College Chapel and Covered Courts, 4:30pm

20-4 Jan Sat - Sun Christmas break for LS faculty, students, and non-teaching & maintenance personnel

2009

JANUARY

TBA JGSOM Business Leadership Forum Series for Students
TBA Search for Ten Outstanding Students of the Philippines (TOSP)
TBA SOSE Student Conference on Science and Technology
TBA SOSE Faculty Symposium
5 Mon Classes and offices resume
7 Wed LS Administrators’ Meeting
        Faura AVR, 4:30 – 6:00pm
9 Fri Job Fair Gala
10 Sat Deadline for submission of data on final exams of college and graduate programs by departments/programs to the Registrar's Office:
   a. list of subjects with final exams/without final exams/with orals/with take-home exams endorsed by Chair/Director, approved by Dean
   b. list of final exams requiring more than 2 hours, endorsed by Chair/Director, approved by Dean (N.B. advanced final exams not allowed)

12 Mon Deadline for submission of faculty members who will not be renewed effective 1 April 2008, by departments/programs to the Deans’ Offices
12 Mon SOSE Faculty Symposium
        4:30-6:00pm
        PCIBank Lecture Hall
12-16 Mon-Fri Job Fair
ATENEO DE MANILA UNIVERSITY
Loyola Schools
Complete Academic Calendar, School Year 2008-2009

JANUARY

14 Wed Deadline for submission of summary of faculty members who will not be renewed effective 1 April 2009, by the Deans’ Offices to VP’s Office
14 Wed School Forum
Escaler Hall, 4:30 – 6:00pm
14 Wed Deadline for submission hard copy submission of advisory marks for freshmen & transfer students - departments/programs to the Registrar’s Office
17 Sat Ateneo College Entrance Test (ACET) for Transfer Applicants for Provincial Testing Centers
18 Sun Ateneo College Entrance Test (ACET) for Transfer Applicants for Metro Manila Test Site
19 Mon Deadline for submission of freshmen and sophomores class scheduling data for Sem I SY 09-10 – departments/programs to the Registrar’s Office
19 Mon Deadline for submission of confirmation of 2009 Third Summer leaves, by Deans’ Offices to VP’s Office
19-24 Mon-Sat SOH Fine Arts Festival
21 Wed Deans’ Council Meetings
4:30 – 6:00pm
23 Fri Graduate Programs Council Meeting
24 Sat Deadline for submission on-line submission of advisory marks for freshmen & transfer students, by departments/programs to the Registrar’s Office
26 Mon Deadline for submission of confirmation of 2009 Third Summer leaves -departments/programs to the Deans’ Offices
26 Mon Deadline for submission of accomplished Annual Faculty Evaluation forms, by peer faculty evaluators to Deans’ Offices
26-31 Mon-Sat SOH Week
28 Mon Deadline for submission of Faculty Development Grant applications for SY 2009-2010 - Deans’ Offices to the VP’s Office
28 Wed School Council Meeting
Faura AVR, 4:30-6:00pm
30 Fri Deadline for submission of Faculty Development Grant applications for SY 2009-2010, by departments/programs to the Deans’ Offices
30 Fri Distribution of freshmen and transfer students’ advisory marks by Registrar’s Office
31 Sat Freshman Merit Scholars’ & San Ignacio de Loyola Merit Scholars’ Reception

FEbruARY

TBA Get-together of Benefactors and 2009 Graduating Scholars
TBA Deadline for submission of nominees for SOSE Awards for Outstanding Student Research
1 Sun Deadline for submission of requests to hire part-time faculty from UP-DLSU Systems for 1st semester, by departments/programs to Deans’ Offices
2 Mon President’s Day
(non-working) School Holiday
3-7 Tue-Sat School of Social Sciences (SOSS) Week
4 Wed LS Administrators’ Meeting
Faura AVR, 4:30-6:00pm
6 Friday Magtanong sa VP at mga Dekano
Ching Tan Room, 4:30pm
FEBRUARY

6 & 13 Fri & Fri Graduate programs’ deadline for submission of comprehensive exam questions to the Associate Dean for Graduate Programs

7 Sat Board of Trustees Meeting

7 & 14 Sat (8am-12nn) Graduate Students’ comprehensive exams for MA/MS and PhD degrees

7 & 14 Sat Director’s List Receptions

11 Wed School Forum
Escala Hall, 4:30 – 6:00pm

13 Fri Deadline for submission of hiring papers of new/re-hired full-time and part-time faculty for Summer 2009, by departments/programs to Deans’ Offices

13 Friday Graduate Programs Committee Meeting
ADGP Meeting Room, Kostka Hall, 3:30-5:00pm

14 Sat Deadline for submission of upperclassmen and graduate course scheduling data for 1st semester SY 09-10, by departments/programs to the Registrar’s Office

14 Sat Deadline for updating Individual Program of Study (IPS) for Summer 2009

15 Fri Deadline for submission of consolidated requests to hire part-time faculty from UP-DLSU Systems for 1st semester, by Deans’ Offices to VP’s Office

16-21 Mon-sat Department secretaries administer to all full-time and part-time faculty members the Form for Students’ Evaluation of Faculty

16-21 Mon-Sat Reproduction of college senior exam questions

18 Wed Deans’ Council Meetings
4:30 – 6:00pm

21 Sat Deadline for submission of hiring papers of new/re-hired full-time and part-time faculty for Summer 2009 – Deans’ Offices to VP’s Office

21 Sat JGSSOM Open House

24, 26, 27 Tue, Thu, Fri Seniors’ final exams

25 Wed Ash Wednesday Mass
Church of the Gesù, 9:30am

25 Wed School Council Meeting
Faura AVR, 4:30 – 6:00pm

27 Fri University Stations of the Cross sponsored by the Loyola Schools

28 Sat Graduate students’ deadline for submission of completed load revision forms to the Registrar’s Office: shifting/changing degree programs

MARCH

TBA Pabaon 2009 for graduating seniors

TBA CERSA Seniors’ Night

TBA LS Student Awards for Leadership & Service

TBA LS Faculty Awarding Ceremonies

TBA Sanggunian ng mga Mag-aaral Graduation and Induction Ceremonies

TBA JGSOM Testimonial Dinner for Honor Graduates

4 Wed SOSE BPI-DOST Science Awards
Escala Hall, 3:00pm

4 Wed College programs deadline for submission of hard copy of seniors’ final marks to the Registrar’s Office

5 Thu College programs deadline for on-line submission of seniors’ final marks to the Registrar’s Office

7 Sat Distribution of College seniors’ final marks by Registrar’s Office
MARCH

7 Sat SOSE Open House
9 Mon Unit Administrators’ Meeting
   SDC Conference Hall, 11:30am-2:00pm
11 Wed Loyola Schools Awards for the Arts
   Escaler Hall, Science Education Complex, 4:30 – 6:00pm
11-20 Wed-Fri Seniors’ retreats
13 Fri Graduate students’ general deadline for submission of applications for admission to
   graduate programs for Summer 2009 (some depts./programs have earlier/later
   deadlines)
14 Sat SOSS Open House
16-21 Mon-Sat Reproduction of college lower classmen exams
16 Mon Deadline for submission of faculty members who will not be renewed effective 1 June
   2009, by departments/programs to the Deans’ Offices
16 Mon Deadline for submission of tabulated faculty evaluation ratings, by Deans’ Offices to
   VP’s Office
16 Mon Poster Presentations by Semi-finalists of the SOSE Awards for Outstanding Student
   Research
   MVP Basement, 4:30pm
17 Tue Oral Presentations by Finalists of the SOSE Awards for Outstanding Student Research
   PCIBank Lecture Hall, 4:30pm
20 Fri SOSE Awards for Outstanding Student Research
   Escaler Hall, SEC, 2:30-4:00pm
20 Fri SOSE Interlinks 5
   MVP Roofdeck, 4:00-7:00pm
21 Sat Get-together of Benefactors and 2009 Graduating Scholars
23 Mon Deadline for submission of summary of faculty members who will not be renewed
   effective 1 June 2009, by the Deans’ Offices to VP’s Office
23-28 Mon-Sat Final examination week for college and graduate students
25 Wed Blue Roast
27 & 28 Fri & Sat Baccalaureate Mass and Commencement Exercises
28 Sat End of the second semester

Summer 2009

APRIL

TBA Faculty, Administrators & Professionals Retreats
TBA LS Administrators’ R & R
1 Wed LS Administrators’ Meeting
   Faura AVR, 4:30 – 6:00pm
2 Thu College and graduate programs deadline for hard copy and on-line submission to
   the Registrar’s Office of Sem II SY 08-09 final marks and comprehensive exam results
3 Fri Summer Online Enlistment Begins
3-6 Fri-Mon Undergraduate students’ internet enlistment for Summer Term SY2009-10
   (details to be provided by the Registrar’s Office)
4 Sat Deadline for submission of unbound copies of revised theses to the
   Office of the Associate Dean for Graduate Programs for Sem II 08-09
6 Mon Distribution of Administrators’ Activity Report Forms to deans, chairs/directors and
   heads of admin. Offices
9-12 Thu-Sun Holy Week (Non-working days)
13 Mon Distribution of graduate students’ 2nd semester SY 08-09 final marks and summer
   2009 registration forms, and lifting of hold orders for old students
APRIL

13-14  Mon-Tue  Summer 2009 registration period for college and graduate programs
        (Details to be announced by the Registrar's Office)

15  Wed  Summer 2009 classes begin

17  Fri  Deadline for submission of hiring papers of new/re-hired full-time and part-time
        faculty for 1st semester SY 2009-2010, by departments/programs to Deans’ Offices

17  Fri  Deadline for submission of transfer application forms for SY 2009-2010

20  Mon  Deadline for updating Individual Program of Study (IPS) for
        1st semester SY 2009-2010

25  Sat  Deadline for submission of hiring papers of new/re-hired full-time and part-time
        faculty for 1st semester SY 09-10, by Deans’ Offices to VP’s Office

MAY

1  Fri  Labor Day
        Regular (non-working) Holiday

4  Mon  Deadline for submission of accomplished Administrators Activity Report Forms

18  Mon  Distribution of Administrators’ Evaluation Forms to assigned evaluators

25-27  Mon-Wed  Final Exam Days

27  Wed  Summer 2009 Classes End